

ROSS WALKING GROUP COMMITTEE MINUTES 2022

Committee Meeting Monday 16th January 2022

<u>Agenda</u>		<u>Action</u>
Present	Harry Britten Austin, Jan Lelièvre, Kath Baldwin, Roy Matthews, Shirley Egan, David Egan, Pauline Thomas.	
Apologies	There were no apologies.	
Minutes of last Meeting	Minutes of the Committee meeting held on 18 th October 2021 were agreed as correct and signed.	
Matters arising	<p>Stuart's AP to arrange guidance sessions for members on OS Maps is carried forward. Jan will ask if he can do this during the holiday at Dolgellau.</p> <p>Roy will arrange some short walks as his health allows.</p> <p>Parking arrangements at the Sport's Centre are working well.</p> <p>Jan will remind members about the link on the website to inform all members about any changes to the programme etc.</p>	<p><u>JL</u></p> <p><u>JL</u></p>
AGM planning	<p>Arranged for Wed 6th April at Ross Golf Club. The booking is confirmed. Menu and price for lunch to be confirmed.</p> <p>Harry will put a booking form on the website. Payment to be made when booking.</p> <p>Short walk at 10.00 am, coffee and biscuits at 11.30, meeting at 12.00 and lunch at 1.00. David and Shirley will check the current COVID 19 rules at the Golf Club. Jan will ask Graham Brown to lead a short walk from the Golf Club at 10.00 am.</p> <p>Papers will be sent out to members at the beginning of March and nominations for the Committee will be solicited. Nominations to the Secretary (including those on the current Committee seeking re-election) by 30th March 2022. The nomination form will be available on the website.</p> <p>Roy wishes to stand down as Walks Co-ordinator. A new one will be sought. Subs will be £5.00 for members and £2 for Social members to be paid at the AGM or by BACS.</p> <p>Harry will print membership cards, plus some blank spares, and also the Financial Report to be given out at the meeting.</p> <p>Rosemary Sutton to be asked to compile the Walks Stats.</p> <p>Reports to the meeting will be given by the Chair, Treasurer, Membership secretary and the Walks Co-ordinator.</p>	<p><u>DE and SE</u> <u>HBA</u></p> <p><u>DE and SE</u> <u>JL</u> <u>KB</u></p> <p><u>HBA</u> <u>JL</u></p>
Membership Report	There are 108 members, 97 full members, 2 Life Members and 9 social Members. Since the last Committee Meeting we have heard from 6 potential new members resulting in one paid-up member and one pending application for membership.	
Treasurers report	<p>David's report was received. The current bank balance is £2753.00. We are paying £5 per month to maintain our HSBC bank account. The Walking Weekend 2022 is showing a small deficit as a result of paying recce expenses, but this will be covered by the 'free places' offered by HF Holidays. Final payments to HF to be made by 25th March and although David will be on holiday at this time, he will still monitor the account and receipts. He will make arrangements for Hilary Smart for the final payment to HF in his absence. Arrangements have been made with Cindy Smith to examine the accounts at the end of March.</p> <p>Risk assessments. There is no requirement for risk assessments for each walk. However, the guidance for Leaders on the website needs to be updated and also the instructions for COVID precautions.</p> <p>New members should be sent a link to this information when they join.</p>	<p><u>JL</u> <u>DE</u></p>
Walking Holiday 2022 and 2023	35 members are booked for 2022 at Dolgellau. Request for balance payment to go out early in March. Information from HF about COVID rules to be sent out nearer the time. This will be the last holiday organised by Hilary and John Smart	

	and the Committee wishes to express the gratitude of the Walking Group for all their hard work. If there is to be a holiday on 2023 new organisers will be needed. Jan will mention this in chairman's chat. It was decided to ask Hilary Smart to express our interest in a booking for 2023 with HF at either Lulworth or Selworthy and also to investigate further the Elan Valley Lodge.	JL
Social Matters	Thanks to Pauline, Roy and Graham for the quiz and supper in October 2021. A great evening was had by all. Thanks to Diane for the Skittles evening at the Royal Oak in November. Another good evening. A Social Walk round Ross to be organised in July/August. BBQ to be organised in July at the Yew Tree	KB, PT plus? HBA
AOB	A COVID policy will be developed for the website.	JL, HBA
	KB (16 th January 2022)	

Committee Meeting Monday 16th May 2022

<u>Agenda</u>		<u>Action</u>
Present	Gill James, Jan Lelièvre, Kath Baldwin, Pauline Thomas, Diane Hudson, Don Wood, Glyn Edmunds	
Apologies	Bob Carter	
Minutes of last Meeting	Minutes of the Committee meeting held on 16 th January 2022 were agreed as correct and signed.	
Matters arising	Stuart's AP to arrange guidance sessions for members on OS Maps is carried forward.	
Membership report	There are currently 107 members including 9 Social and 2 Life Members. There are 4 new members and 6 are not renewing. New members to be sent links to information for New Members on the RWG website.	DW
Treasurer's Report	There is £3277.15 in the bank account. There was a surplus from the 2022 holiday of £302.97 and £50 from the 2019 holiday. It had been decided to leave the £50 in funds as it was so little. It was proposed and Agreed to refund the 2022 walkers with £10 each at a total cost of £330.00.	
Role of Walks Co-ordinator	This role has changed due to the programme now being made available online. It was proposed and Agreed that there will be 6 months available on the forward Planner (including 2 months of the full programme). Members are to be reminded to consult the Forward Plan before submitting a walk. Members will be asked to submit full details of walks with a date reserved, via the Forward Plan, 1 month in advance. Jan will inform members via Chairman's Chat. The Walks Co-ordinator will a) send a request to members, as necessary, to submit walks in order to keep the programme full. b) She will also remind members that there can be more the one walk per day of differing lengths and/or difficulty and c) will ask members to support new members to help them to lead walks and will offer to do recces with them. Pauline will check guidance on our website every few months to see if it needs updating. This role will be placed on the Agenda to be reviewed in July and October and January next Year.	JL PT KB
Review of RTVD rates		

	<p>This voluntary donation to drivers has been held at 7p per person per mile for many years. In view of the rapid and sustained rise in the cost of fuel and other motoring costs it was proposed and Agreed that this be increased to 10p per mile per person from 1st June 2022.</p> <p>Harry BA to be asked to change the calculation of the website and members informed via Chairman's Chat.</p>	JL
Keeping members without access to internet informed	<p>There are only a few people affected. David and Shirley E will keep Greta informed and Pauline and Roy will keep Wendy informed.</p> <p>Jan will check if Mary Richards keeps Ida Turner up to date.</p>	DE and PT JL
Holiday 2023	<p>The Isle of Wight has been suggested as the destination for the holiday and Martin and Diane Hudson have agreed to organise this. They have obtained prices from Warner's for accommodation and Ferry Crossings and there are several possible dates available on 2023. Diane will send an email to members to discover what interest there is in this and will also investigate the possibility of a 4 night stay instead of the usual 3 nights. The Committee will make a decision when the results of this are known.</p>	DH and ALL
Social Matters	<p>2nd June. Jubilee Cream tea at the Yew Tree plus 3 walks. 18 booked so far. Jan will remind members via Chairman's Chat.</p> <p>A reminder of last date for booking to be sent to members on 21st May.</p> <p>12th July BBQ at the Yew Tree. Details on website. Graham will do the cooking and Pat the puddings. Graham to be asked what help is needed and to inform Committee members.</p> <p>16th August. Summer Social Walk round Ross and environs. Organised by Kath.</p> <p>21st September (Wednesday) 10-12 am at Wilton Bridge Petanque Club grounds. A friendly Petanque game for members and friends. £5.00 per head. Diane to organise.</p> <p>Round the Houses. Date Wed 14th December. Leader to be decided.</p> <p>NY Walk/Lunch. Date Thursday 5th January. Venue to be decided at the next meeting.</p> <p>AGM Wed 12th April 2023. All to consider an alternative venue to be discussed to next meeting.</p>	JL KB JL DH ALL ALL ALL
AOB	<p>The question of Hi Vis jackets for walk leaders was discussed. Leaders are to be reminded to wear them at front and back of walks when on any road. Pauline will look at the cost of buying in bulk so that all members have one readily available to them.</p> <p>Lost and found items in cars after giving lifts. Members to be asked to circulate a message to all through the website. Jan to put this in Chairman's Chat.</p> <p>A number of people were not happy with the food at Dolgellau HF on the holiday. Feedback to Dolserau Hall to be sent by JL and/or Hilary Smart.</p>	PT JL JL
Next Meeting	<p>11 am on 20th July 2022 at Glyn's. Dixton View, 4 The Rickfield, Hereford Road, Monmouth, NP25 3HL</p> <p>Minutes signed as correct.....</p> <p>Date</p>	

Committee Meeting Wednesday 20th July 2022

<u>Agenda</u>		<u>Action</u>
Present	Jan Lelièvre, Kath Baldwin, Don Wood, Pauline Thomas, Bob Carter, Glyn Edmunds, Diane Hudson.	
Apologies	Gill James	
Minutes of last Meeting	Minutes of the Committee meeting held on 16 th May 2022 were agreed as correct and signed.	
Matters arising	<p>Stuart's AP to arrange guidance sessions for members on OS Maps is to be arranged after a walk or at a possible future event.</p> <p>Keeping in touch with members: Ida Turner—Jan to phone her for her email address.</p> <p>The BBQ was a great success. Thanks recorded to Graham, Pat and Harry. A profit of £119 was made. The table sale raised £159.16 for St Michael's Hospice in memory of Virginia Jensen. After discussion it was agreed to make this up to £250 from BBQ profit and keep the rest towards next year's 'BBQ or other social event. Jan to inform members via Chairman's Chat.</p> <p>Hilary and John were given a voucher for Escape as thanks for their work in organising past holidays. Thanks from them has been received.</p> <p>Our feedback to HF on the Dolgellau holiday had a good response and they will take our comments into account for their future planning.</p>	<p><u>JL</u></p> <p><u>DW and JL</u></p>
Treasurer's Report	We have £3211.15 in our bank account. All subs have been paid and refunds given for Dolgellau Holiday.	
Membership Report	There are 109 members, including 2 Life Members and 8 social Members. There have been 2 new members since our last meeting.	
Walks Programme	<p>Pauline has sent an email to all members to encourage new people to lead walks. There is a need for more walks in September.</p> <p>The Forward Plan has been extended as suggested at the last Committee meeting.</p> <p>It was suggested that an event might be held in October/November to help members deal with the RWG programme on the internet. This might also be linked with a session by Stuart on OS Maps. The event might include refreshments and a short morning walk. To be discussed further at the next Committee Meeting.</p> <p>The new role for the Walks Co-ordinator is satisfactory so far.</p> <p>10 Hi Vis vests to be ordered for Walk Leaders.</p> <p>First Aid kits will be retained and be available for Walk Leaders is in the Guidance on the web-site.</p> <p>Pauline to remind Walk Leaders that if they are not going to be at Wilton they should appoint someone to organise the people who meet there. She will also remind members that if they arrive at Wilton without a car, we cannot guarantee a free place in a car to the beginning of the walk.</p> <p>Members will be asked that when they add a walk to the Walk Programme they should give the map number as well as the Grid Reference. Jan to ask Harry to facilitate this.</p> <p>Michael's Walks. Bob will turn these into GPX files. Committee members will each lead one of Michael's favourite walks in the coming year.</p> <p>Bob will explore with Harry if it is possible to link these walks to the present walks archive or if a new archive should be opened.</p> <p>The Committee will discuss what to do with the other walks at the next meeting.</p>	<p>PT, JL</p> <p>PT</p> <p>PT</p> <p>JL</p> <p>BC</p> <p>BC</p>
Social Matters	<p>Social walk round Ross 16th August. It was decided to ask for tea and cakes at the last stop. Donations of cakes to be sought.</p> <p>Petanque Social morning. 21st September 10am to 1pm. Diane will put a booking form on the website with all the necessary information.</p> <p>Round the Houses. Wednesday 14th December. JL and GE to organise.</p>	<p>KB</p> <p>DH</p> <p>JL GE</p>

	New Year walk and lunch Thursday 5 th January. Harry and Graham to be asked if they will re-instate last year's cancelled walk and lunch. Skittles possibly in Jan/Feb 2023	JL
AGM	2023 AGM. To be held again at Ross Golf Club. Don Wood to book and to enquire about prices.	DW
Walking Holiday 2023	48 people have booked and all have paid deposits. Diane to look at booking meal times.	DH
Social membership	It was decided to leave the wording of the Constitution unchanged. Non walking spouses/partners of members will be welcome at social events without needing to be a Social member. Social membership will be kept for full members who are no longer able to walk. Jan to mention this in Chairman's chat. It was agreed that non members who wish to join a Walking Group holiday and take part in the walks should join the group as full members.	JL
AOB	There was no other business.	
Date of next meeting	Wednesday 12 th October at Diane Hudson's. 20 Falaise Close, Ross, HR9 5UT	
	KB (20 th July 2022)	

Committee Meeting Wednesday 25th November 2022

<u>Agenda</u>		<u>Action</u>
Present	Jan Lelièvre, Kath Baldwin, Don Wood, Pauline Thomas, Bob Carter, Glyn Edmunds, Diane Hudson, Gill James.	
Apologies	No Apologies	
Minutes of last Meeting	Minutes of the Committee meeting held on 20 th July 2022 were agreed as correct and signed. (Note that the current meeting had been postponed from October due to COVID.)	
Matters arising	Don to check on insurance as we are no longer carrying a First Aid Kit. Michaels' walks. There are 54 walks which BC has on a memory stick as a spreadsheet. Bob will circulate this to Committee members to choose which walk they wish to lead by the end of next summer. Bob to liaise with Harry re: possible publishing the spreadsheet on the website for members to use.	<u>DW</u> <u>All</u> <u>BC</u>
Walks programme including forward plan	Pauline reported that this is going well, but there is a need for more people to lead walks. More are needed for January. Pauline and Jan to send this information to members. After discussion it was decided to ask Harry about the wording on the website re: The Forward Plan and for the next committee meeting to prepare a questionnaire for members to ask what they would like to see on the walks programme in future, e.g. more longer walks." Members to be reminded that they should phone the walk leader on the day if they are unsure whether the walk may be cancelled due to the weather.	<u>All</u> <u>PT, JL</u> <u>JL</u>
Membership Report	There are 116 members, including 2 Life Members and 8 social Members. There have been 7 new members since our last meeting. Wording on the membership form is to be changed to say "New members may join up to 3 walks before submitting their membership application" but omitting the dates for walks completed so that doing the three walks is an option rather than a qualification for membership.	<u>JL</u>

Treasurer's Report	There is £2851.53 in the bank account after all expenses have been paid. (Bank charges, Hi Vis vests, Parking, Insurance, OS Maps subscription, website hosting renewal.)	
Social Matters	<p>Social walk round Ross 16th August. Went well with good weather.</p> <p>Petanque Social morning. 21st September 10am to 1pm. This was enjoyed by the 17 people who attended. £85.00 was raised for the Petanque Club. Another session may be organised next September.</p> <p>Round the Houses. Wednesday 14th December. All is organised.</p> <p>New Year walk and lunch Thursday 5th January. Harry and Graham are organising this.</p> <p>Proposed session at Ledbury Baptist Church instead of a winter event at the Sports Centre. Stuart to be asked to lead a short walk followed by a session on the internet to encourage new walk leaders and a session on using OS Maps.</p> <p>Meanwhile Committee Members are asked to help new people to lead walks and Pauline will tell members that she will help with submitting walks.</p>	<p><u>DH</u></p> <p><u>JL, SB</u></p> <p><u>ALL, PT</u></p>
Walking Holiday 2023	Meal times have been booked and ferry times will be arranged in the New Year. Recces are being carried out.	
2023 AGM planning	Ross Golf Club is booked. Don to ask about possible food and prices. Further planning will take place at our next meeting.	DW
AOB	<p>In recognition of John Pullen's 25 years membership and his contribution to the group throughout this time, the Committee agreed to recommend at the next AGM he be given life membership. It was also agreed the committee should in future consider similarly rewarding other members who had made an outstanding contribution to RWG.</p> <p>Incident Form. Revision may not be needed. JL to consult Rosemary about her concerns. Leaders to be advised that they should carry an incident form when leading a walk to avoid delays and further work.</p> <p>Photography Competition. It had been suggested that there Might be a competition each year to select photos for the website. This will be discussed with the webmaster (HBA) and, if agreed, then people to be sought to organise this.</p> <p>Advertising RWG. It was suggested that the magazine produced for the Daffodil Weekend and Ross Voice might be suitable places for adverting the RWG's activities. Kath to investigate.</p>	<p>JL</p> <p>JL, BC</p> <p>KB</p>
Date of next meeting	Wednesday 25th January at Bob Carter's, Trenonnen, Three, Hereford, HR2 8LU	